

# FENCE INSTALLATION REQUEST



## RESIDENT INFORMATION

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Alt Phone \_\_\_\_\_

Estimated Installation Date \_\_\_\_\_

**Remarks:**

Fence cannot exceed sides of home without written approval from management.  
Fence must be 15 feet away from any sidewalks and/or tree lines.  
Fence cannot exceed 50 feet from behind home without written approval from management.  
A utility locate fee will be charged to locate utility lines.

**Type of Fence:**

Only 4 foot chain link fence with a top rail & gate are approved for installation.  
Vinyl slats are not authorized.

I accept responsibility for costs for utility locate markings before fence installation. I also accept responsibility for fence maintenance, repair and removal of fence as well as utility marking flags as required.

Resident Signature \_\_\_\_\_ Date \_\_\_\_\_

## OFFICE USE ONLY FENCE APPROVAL INFORMATION

Date Request Received \_\_\_\_\_

Received by \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_

Date \_\_\_\_\_

Approved/Denied By \_\_\_\_\_

Reason Denied \_\_\_\_\_

Date Inspected \_\_\_\_\_

Inspected By \_\_\_\_\_

# FENCE LAYOUT SHEET

Please indicate house, backyard, sidewalks and street. Include dimensions of fence and distances from structures. \* if the fence is not installed as indicated below, the final installation inspection will not be approved and the fence must either be modified to meet the drawing plans or removed.

A large grid for drawing a fence layout. The grid consists of 20 columns and 30 rows of squares. The grid is intended for drawing a fence layout, including house, backyard, sidewalks, and street. The grid is empty and ready for use.