

COMMUNITY DIRECTOR UPDATE NOVEMBER 1, 2025



COMMUNITY REMINDERS

Absence Reminders

If you'll be away for more than 30 days, please notify the Community Management Office.

Fire Pit and Chiminea Safety

Portable fire pits and chimineas are permitted in backyards only and must follow all installation, distance, and safety regulations.

- Fires must be small and supervised by an adult at all times.
- Maintain at least 15 feet of clearance from any structure or combustible material.
- Use only manufacturer-approved equipment and follow all local and installation fire regulations.
- Fire pits are not permitted in common areas, front, or side yards.
- Please note: use is prohibited during burn bans issued by local authorities.

Holiday Decoration Guidelines

We love seeing the community festive and bright! Please keep these guidelines in mind:

- Use only plastic clip hooks, no staples, nails, or screws.
- Decorations must remain below the roofline and turned off by midnight.
- For other holidays, decorations may go up no more than one month prior and should be removed within one week after.
- Only UL or FM-approved lights are permitted for outdoor use.



Friendly Reminder: Residents are Responsible for Fenced-in Yard Care

This includes mowing, raking, and trimming shrubs. Grass should be kept between 2–5 inches in height. If maintenance isn't completed after a compliance notice, services may be scheduled by the Community Management Office at the resident's expense.

Leasing Office Contact Information

-  (334) 686-0444
-  MaxwellLeasing@HuntCompanies.com
-  MaxwellFamilyHousing.com

TRASH SCHEDULE

Maxwell: Monday and Thursday
Gunter: Tuesday and Thursday

MAINTENANCE TIPS

Maintenance Reminders

The Maxwell Family Housing Maintenance Team is here to keep your home safe and comfortable, and we're just a request away!

- Technicians wear uniforms, carry ID badges, and drive marked vehicles.
- Submit **non-emergency service requests** through the call center or resident portal.
- For emergencies (like flooding), maintenance may enter your home without prior notice.
- We are available 24/7 for emergency issues. Please do not hesitate to reach out!



Thank you for helping us keep our community running smoothly!

Emergency Maintenance Requests After Hours

For Emergency Maintenance needs after hours, please do not use the resident portal. It is not monitored outside of business hours. For urgent matters, please contact our emergency line directly at (334) 686-0444. This helps us respond quickly and prevent damage to homes or personal belongings.

Cold Weather

As temperatures drop, here are some important reminders to help prevent frozen pipes and property damage:

- **Thermostat Settings:** Set your thermostat to 65°F to help prevent frozen pipes.
- **Outdoor Hoses:** Disconnect and store outdoor hoses properly to avoid freezing.
- **Secure Your Home:** Ensure all doors and windows are locked before leaving.
- **Package Safety:** Prevent package pileups by pausing deliveries or arranging pickup.
- **Lawn & Pet Care:** Maintain your lawn and fenced areas. Please ensure that pet care is arranged before you travel.
- **Freeze Precautions:** Check the forecast before traveling and prepare for freezing conditions by dripping faucets or opening cabinet doors during freeze warnings.



UPCOMING EVENTS

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FOOD DRIVE

Date: Saturday, November 1st – Thursday, November 20th

Time: Office Hours

Location: Maxwell Family Housing Leasing Office

Drop off non-perishable items at the office for a chance to win a \$50.00 gift card!



VETERANS DAY APPRECIATION

Date: Monday, November 10th

Time: 9:00 AM – 1:00 PM

Location: Maxwell Community Center

All veterans and active-duty members are invited to enjoy donuts, coffee, and refreshments as we honor your service.



THANKSGIVING GATHERING

Date: Friday, November 21st

Time: 3:30 PM – 4:30 PM

Location: Maxwell Community Center

Join the Maxwell Family Team for finger foods and conversation as we celebrate the season together.



UPCOMING LOCAL EVENT

LOCAL EVENT: AUTUMN FEST

Date: Saturday, November 8th

Time: 1:30 PM – 4:00 PM

Location: More Than a Horse Farm

36108 Kirksey Avenue, Montgomery, AL 36108

Autumn Fest will feature fun games, music, food, and activities for kids and adults of all ages. This event is designed to bring neighbors together in a safe and uplifting environment to celebrate the season and strengthen community bonds.



If you have already contacted our local Management and Housing office team and are not satisfied with the outcome, or if you have words of praise to share, we encourage you to reach out to our senior management.

Community Director

Kenisha Harvey

✉ Kenisha.Harvey@HuntCompanies.com

Director of Operations

Ann Kimball

✉ Ann.Kimball@HuntCompanies.com

2025

NOVEMBER

SUN	MON	TUE	WED	THU	FRI	SAT
						01 First Day Food Drive
02 Daylight Saving Time Ends	03	04	05	06	07	08 Autumn Fest
09	10 Marine Corps Birthday Veterans Day Appreciation	11 Veterans Day OFFICE CLOSED	12	13	14	15
16	17	18	19	20 Last Day Food Drive	21 Thanksgiving Gathering	22
23	24	25	26	27 Thanksgiving OFFICE CLOSED	28	29
30						